



Carstairs Junction Primary School  
& Early Learning Centre  
*Our wee school's a good wee school*



Parents as Partners Parent Council Minutes

**Minutes: 11<sup>th</sup> October 2023**

**1. Attendance:**

Jill Armour, Margaret Turner, Briony Reddington, Emma Henderson, Silvia Savova, Emma New, Rebecca Muir, Sandra Milbourne, Leanne McDonald, Rev Harrison.

**Apologies:** Kimberly King & Elizabeth Cleghorn

MT Welcomed everyone to the school for our face-to-face meeting.

**2. Minutes of previous meeting:**

No actions outstanding, minutes have been circulated.

**3. Matters arising from minutes:**

Lorraine Moon has informed us that she will be leaving PC as she has family commitments, PC wishes her well and thanks her for all her support in the past year.

**4. Correspondence:**

Cornhill House has approached to school to offer a Christmas party to the full school and nursery, Mrs Armour to liaise with them.

**5. SECRETARY POSITION**

Silvia has resigned from the position of PC secretary; we all wish Silvia all the best as she continues as a regular PC member and thank her for all that she has done in her time in position. New secretary elected Rebecca Muir, nominated by Emma Henderson, seconded by Margaret Turner, congratulations to Rebecca. Silvia will give a full handover.

**6. Treasurer's Report:**

The most recent statement states the account is sitting at £1,884.44. All payments are up to date.

**7. Head Teachers Report:** See attached document.

**8. Halloween – final plans**

- Halloween party will take place on Tuesday 31st October during the school day. Children will be able to dress up and come to school dressed in their outfits. Dressing-up as always is optional. The Parent

Council will provide treats for the party in the form of party bags. Parents/carers will be asked to contribute £1 for this.

- PC will decorate the hall Monday 30<sup>th</sup> – time to be arranged.

### **9.Coffee Morning – Bonfire Bake**

Plans are well underway for the coffee morning; Silvia will make a poster to be circulated in school and to the wider community.

Emma H mother-in-law has kindly donated a build-a-bear for a side stall of guess the name/birthday. PC will not run a tombola on this occasion as it is the same day as Children in Need, so the school enterprise committee, maybe doing a fundraiser. PC also said they will donate to children in need that day if going ahead.

### **10.AOB**

- **P7 Leavers Hoodies:**

The hoodies are being organised. 8 P7 leavers this year. Hoodies are ordered and have been received. PC now requires the money from the office and the receipt to pay ALJ.

- **Fundraising: - Christmas Raffle**

- BR to renew the license, office to supply approach business letters to PC members and staff. RM to keep a list of donations received.

- **Lockerbie Manor**

Will be October 2024 for current p5/6. Cost currently £307 per pupil, school looking at funding to reduce the cost to parents, possible 27 children going, awaiting returns expressing interest.

Pedal Pals funding – Elaine Morrison (YFCL) dealing with this

The PC has agreed to partially fund Christmas Panto and show for the school and nursery.

### **9. Next meeting:**

Wednesday 22<sup>nd</sup> November 2023, all meetings going forward will be face to face in the school.

### **10. Action Req'd**

Events

### **Action Taken/Outcome**

Coffee Morning

### **Actioned By**

PTA Members

Events

Halloween Disco &  
Christmas Raffle

PTA Members